

## WESTLAKE MUNICIPAL UTILITY DISTRICT NO. 1

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting at **2002 West Grand Parkway North, Suite 100, Katy, Harris County, Texas**, said address being a meeting place of the District.

The meeting will be held on **Monday, February 26, 2024, at 6:00 p.m.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Public comments;
2. Review and approve the minutes of the January 22, 2024, Board of Directors meeting;
3. Status of Places 4 People Sidewalk project;
4. Review of monthly activity report from Harris County Sheriff's Office;
5. Review and approve audit for fiscal year ended October 31, 2023, authorize filing of report with Texas Commission on Environmental Quality and authorize execution of Annual Filing Affidavit in connection therewith;
6. Review and approve continuing disclosure report (due April 30, 2024) and authorize continuing disclosure counsel to file report with appropriate repositories;
7. Best Trash, LLC report;
8. Tax Assessor-Collector Report, delinquent tax report, including authorizing payment of invoices presented and approving transfer of accounts to uncollectible roll;
9. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
10. Bookkeeper's Report, including financial and investment reports;
11. Operations and Maintenance Report, including:
  - a) Referring accounts for collection and approving write-off of uncollectible accounts;
  - b) Compliance with the District's permits;
  - c) Appeals of District charges;

- d) Status of repairs and improvements to District facilities previously authorized by Board;
  - e) Authorize review of drought contingency plan for any required updates; and
  - f) Authorize review of water conservation plan for any required updates;
12. Discussion regarding procedures for operations invoicing and distribution of invoices and billing information, including previous catering invoices;
13. Engineer's Report, including:
- a) Authorizing the design and/or advertisement for bids for the construction of facilities within the District, and approving of related storm water plans, including:
    - (i) Water Line Replacement;
  - b) Authorizing the award of construction contracts or concurrence of award of contracts with the construction of facilities within the District, approval of any related storm water permits, authorize acceptance of Texas Ethics Commission Form 1295;
  - c) Status of construction of facilities to serve land within the District, including the approval of any pay estimates and change orders, including:
    - (i) Sanitary Sewer Rehabilitation Phase II;
  - d) Acceptance of site/and or easement conveyances for facilities constructed or to be constructed for the District, and acceptance of facilities for operations and maintenance purposes;
  - e) Status of Storm Water Quality Permits and Waste Discharge Permit;
  - f) Status of Easement request from West Harris County Regional Water Authority;
  - g) Status of acquisition of water line easement over a portion of 19802 Village Chase Drive; and
  - h) Status of compliance with Lead and Copper Rule Revisions for Community Water Systems, including submittal of District service line inventories to the Texas Commission on Environmental Quality;
14. Status of capital improvement funding, budgeting, and water and sewer rate analysis;
15. Issuance of utility commitments;
16. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
17. Adoption of Resolution Concerning Developed District Status for 2024 Tax Year;
18. Communications Report;
19. Review and approval of proposals relative to renewal of the District's general liability, pollution liability, umbrella liability, director and officer liability and pollution liability insurance policies for term expiring March 31, 2024;

20. Attorney's report, including:
  - a) Supplemental Agenda
  - b) Annual Arbitrage Maintenance Report;
  - c) Discussion regarding appointment of a new Director to fill the vacancy on the Board of Directors;
  - d) Reorganization of the Board of Directors; and
  - e) Actions required in connection with interconnect agreements; and
  
21. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: \_\_\_\_\_

*John H. Eichelberger III*

John H. Eichelberger III  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***

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