

WESTLAKE MUNICIPAL UTILITY DISTRICT NO. 1

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting at **2002 West Grand Parkway North, Suite 100, Katy, Harris County, Texas**, said address being a meeting place of the District.

The meeting will be held on **Monday, April 22, 2024, at 6:00 p.m.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Public comments;
2. Review and approve the minutes of the March 25, 2024, Board of Directors meeting;
3. Presentation regarding Places 4 People Sidewalk project;
4. Review of monthly activity report from Harris County Sheriff's Office;
5. Best Trash, LLC report;
6. Tax Assessor-Collector Report, delinquent tax report, including authorizing payment of invoices presented and approving transfer of accounts to uncollectible roll;
7. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
8. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes and authorize the delinquent tax attorney to pursue the collection of delinquent real property taxes beginning July 1, 2024, including the filing of lawsuits, as necessary;
9. Review Sales Tax Report prepared by Sales Tax Assurance, LLC in connection with monitoring of sales tax collections within the District by the City of Houston pursuant to Strategic Partnership Agreement with the District;
10. Bookkeeper's Report, including financial and investment reports;
11. Discuss directors attendance at Association of Water Board Directors Summer Conference to be held in June;
12. Authorize consultants to research unclaimed property and consider authorizing bookkeeper to prepare Unclaimed Property Report as of March 1, 2024;

13. Operations and Maintenance Report, including:
 - a) Referring accounts for collection and approving write-off of uncollectible accounts;
 - b) Compliance with the District's permits;
 - c) Appeals of District charges;
 - d) Status of repairs and improvements to District facilities previously authorized by Board;
 - e) Status of review of drought contingency plan and recommended updates to same;
 - f) Authorize operator to prepare draft Consumer Confidence Report for review by Board of Directors; and
 - g) Operator's annual report regarding status of the District's Identity Theft Prevention Program ("Program"), including discussion of Program compliance, staff training, effectiveness and suggested changes;

14. Engineer's Report, including:
 - a) Authorizing the design and/or advertisement for bids for the construction of facilities within the District, and approving of related storm water plans, including:
 - (i) Water Line Replacement;
 - b) Authorizing the award of construction contracts or concurrence of award of contracts with the construction of facilities within the District, approval of any related storm water permits, authorize acceptance of Texas Ethics Commission Form 1295;
 - c) Status of construction of facilities to serve land within the District, including the approval of any pay estimates and change orders, including:
 - (i) Sanitary Sewer Rehabilitation Phase II;
 - d) Acceptance of site/and or easement conveyances for facilities constructed or to be constructed for the District, and acceptance of facilities for operations and maintenance purposes;
 - e) Status of Storm Water Quality Permits and Waste Discharge Permit;
 - f) Status of Easement request from West Harris County Regional Water Authority;
 - g) Status of acquisition of water line easement over a portion of 19802 Village Chase Drive; and
 - h) Status of compliance with Lead and Copper Rule Revisions for Community Water Systems, including submittal of District service line inventories to the Texas Commission on Environmental Quality;

15. Status of capital improvement funding, budgeting, and water and sewer rate analysis;

16. Issuance of utility commitments;

17. Communications Report;

18. Attorney's report, including:
- a) Discussion regarding appointment of a new Director to fill the vacancy on the Board of Directors;
 - b) Actions required in connection with interconnect agreements; and
 - c) Rescheduling of next meeting to May 20, 2024;
19. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: John H. Eichelberger III
John H. Eichelberger III
Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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